

SUBJECT COMPLAINT FORM

Please state the following:

Name of Complainant: _____
Street Address: _____
City, Post Code: _____
Country: _____
Phone Number: _____
Email Address: _____
Date of Complaint: _____

Name and address of Flexitallic Entity that is the subject of Complaint:

Reference number (if provided within the initial response):

Details of Data Protection Complaint

1. Please provide the details of your Complaint, including date(s), events, clearly and simply what has happened, and the effect, if any, it has had on you.

2. I understand that before reporting my complaint to the Information Commissioner's Office (ICO) in the UK or any other applicable government authority where I reside, I should provide Flexitallic the opportunity to respond to my complaint.
3. If, after I receive Flexitallic's response, I would still like to report my complaint to the ICO or any other applicable government authority where I reside, I will provide Flexitallic with a copy of the Complaint I file with the ICO or other applicable governmental authority.
4. I request that Flexitallic provide its full response to this Complaint within 30 days of its receipt by Flexitallic. If Flexitallic requires more than 30 days to respond to my Complaint, I request that Flexitallic promptly advise me when it can respond and detail the reasons for the delay in responding.
5. I agree to discuss this matter with Flexitallic's DPO, and I may be contacted at the telephone number supplied above during normal business hours.

Signature of Complainant